

## PRESIDENTS' COUNCIL MINUTES

October 5, 2010

CC 126 • 3-4:30 p.m.

PC Members	Attendance	Guests/Presenters:	Attendance
Joanne Truesdell (President)	X	Steve Beining	X
Bob DelGatto (FTF Pres)	X	Kim Carey	X
Adam Hall (FTF Elect)	Absent	Janet Well (reporting for D. Walch)	X
Rosemary Teetor (PTF Pres)	X		
Dean Walch (Clsfd Pres)	Absent		
Alyssa Fava (ASG Pres)	X		
Bill Briare (Exempt Pres)	X		
Steffen Moller (Chair of College Council)	X		
Elizabeth Lundy (VP of Instructional Services)	X		
Shelly Parini (Dean of College Advancement)	X		
Courtney Wilton (VP of College Services)	X		
Marsha Edwards (Dean of HR)	X		
Janet Paulson (PIO)	X	Recorder, Debbie Jenkins	X

### Website Redesign Update

Kim Carey and Steve Beining updated President's Council on the progress made since the Presidents' Council meeting on April 6, 2010 regarding the Website Redesign Project:

- On April 6<sup>th</sup> Presidents' Council approved moving forward with the recommendations as outlined in Page 2 of the Training and Consulting Service for Nonprofits report (TACS) on April 6<sup>th</sup>. [PC Minutes - April 6, 2010](#) (Control key + Click to connect to the report)
- The decision was made at that time to put the RFP process on hold pending the hiring of a new CIO to help with the Project Management Team.
- On September 1<sup>st</sup>, Datatel visited on campus to discuss their new Content Management System (CMS) which is a partnership with them and a company called Ektron [[www.ektron.com](http://www.ektron.com)]. Datatel was seeking strategic partners within the Datatel schools to help in developing functionality with this new CMS (i.e. calendars, section search capabilities, etc.). With the partnership with Datatel, CCC would receive a fully integrated solution (as outlined in the RFP and TACS report) as well as receive a substantial cost savings.
- Ektron provides a high quality and easily navigable system for updating content within a website. It will make website management easier to maintain and easily integrates the student information system and data base for courses.
- Pulling information from the database and posting to the web will be done with less re-work of content and make it easier for staff with information to post and this system will more closely align to other tools we are currently using.
- CCC leadership reached a recommendation to purchase Datatel's CMS and website redesign package (as a single source provider) to the Board of Education. The Board approved the decision to move forward with the purchase at the Special Telephonic meeting of the Clackamas Community College Board of Education meeting on September 27<sup>th</sup>.
- The Website Redesign process will begin within the month of October with a revamped committee for oversight of the project.
- Dean Walch and Shawn Swanner are excited to move forward!

### Next Steps:

- Ecktron demonstration scheduled for Thursday, October 7<sup>th</sup>. Another demonstration will be scheduled, in the near future, for a larger audience.
- Tentative launch timeframe is Spring of 2011.

## **Capital Planning**

Shelly Parini reviewed the community assessment survey:

- Attachment #1: Results from an opinion research and consultation report from Davis, Hibbits & Midghall, Inc. (DHM)
- Attachment #2: Powerpoint presentation "Clackamas Community College Community Assessment Survey" created by DHM Research.

This company was hired to assess voter impression of who Clackamas Community College is, what the College does, how they view their return on investment in the College, what improvements would they like to see and would they support a ballot measure in order to fund these improvements, upgrades, repairs, etc. A random scientific telephone survey of 500 likely voters was conducted.

### **Next Steps:**

- Review of Strategic Priorities, operating budget, community needs and internal needs to meet community needs.
- Board of Education is asking us to bring a recommendation forward for their review in November. This would allow a May 2011 vote.
  - November or December for 1<sup>st</sup> reading.
- Presidents' Council next week:
  - Project leads will return as we need their advice on how to best communicate details and processes concerning going out for a bond to the general Clackamas Community College staff and students. We also need advice on how best to collect/receive feedback.
  - Information will be compiled and shared from the recent open house and various other sources.

## **2011-12 Academic Calendar**

Attachment #3: The 2011-12 Academic Calendar was presented as an information item:

If anyone has questions or comments regarding this document please contact Elizabeth Lundy at ext. 3020.

### **Next Steps:**

- The academic calendar will go before the Clackamas Community College Board of Education for a first reading on October 13 and next as an action item on November 10, 2010.

## **College Council – Steffen Moller**

The first College Council meeting of the 2010-11 school-year had a great attendance of 40 people.

- A few of the items discussed were AR 602-001, Fall Moodle start-up, Social Media, 2011-12 Academic Calendar, and the mission and role of College Council. It was determined that further discussions need to take place to clarify the role of College Council.
- October 15: Next College Council meeting.
- Agendas and minutes: <http://www2.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings>

## **Association Reports**

Associated Student Government (ASG) / Alyssa Fava:

The ASG team has hit the ground running and has many activities started the school year with many activities!

- Voter Registration Campaign: Class rapping has begun and instructors have been incredibly receptive.
- Move It Mondays: Every Monday from 12-1 p.m. there will be Health and Wellness & Fun and Fit Club activities.
- October 11 - Floats 4 Votes and Welcome Back BBQ: Students and staff are invited to register to vote and enjoy some great food from 11:30-1:30 p.m.
- October 14: Bill Kennemer and Alice Norris will be on campus for a debate from 12-1 p.m. in the Bill Brod Community Center mall.
- October 27 & 28: Buzz with the Prez is being planned and organized.

Classified / Dean Walch:

Janet Wells reported on behalf of Dean Walch. Classified are happy to report that their contract has been approved and ratified by the Clackamas Community College Board of Education on September 27, 2010.

PT Faculty / Rosemary Teetor:

No report.

FT Faculty / Bob DelGatto:

As of the second week of fall term classes all appears to be going well. Classes are packed and faculty members are very busy!

Exempt / Bill Briare:

No report.

### **Around the Table Updates**

Words of appreciation were shared for Steve Beining and Joel Sheller. Their combined efforts resulted in a smooth and amazingly fast Moodle conversion and activation that began in early spring. Portal and web integration has been a great success! 99.5% of students were successfully enrolled in their Moodle classes.

### **President's Report**

President Truesdell will be attending the Oregon Presidents' Council meeting on October 7-8<sup>th</sup> at Oregon Coast Community College. A few topics of discussion will include:

- Distribution formula and how it works; FTE value; growth management; and stabilization.
- Student transitions and completions.

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### **UPCOMING MEETING DATES in 2010-11:**

10/12, 10/19 (expanded), 10/26 (BAG), 11/2, 11/9, 11/16 (expanded), ~~11/23~~ (no meeting), 11/30 (BAG), 12/7, 12/14 (expanded), ~~12/24~~ (no meeting), ~~12/28~~ (no meeting)

**2011:** ~~01/4~~ (no meeting), 1/11, 1/18 (expanded), 1/25 (BAG), 2/1, 2/8, 2/15 (expanded), 2/22 (BAG), 3/1, 3/8, 3/15 (EPC & BAG), ~~3/22~~ (no meeting), ~~3/29~~ (no meeting), 4/5, 4/12, 4/19 (expanded), 4/26 (BAG), 5/3, 5/10, 5/17 (expanded), 5/24, 5/31 (BAG), 6/7, 6/14, ~~6/21~~ (no meeting), 6/28 (BAG).

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**NUMBER OF HANDOUTS TO BRING:** Presidents' Council – 20 copies; Expanded Presidents' Council – 35 copies

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**PRESIDENTS' COUNCIL MEMBERS:** Joanne Truesdell (President), Bob DelGatto (FTF Pres), Adam Hall (FTF Pres. Elect), Rosemary Teetor (PTF Pres), Dean Walch (Clisfd Pres), Alyssa Fava (ASG Pres), Steffen Moller (Chair of College Council), Elizabeth Lundy (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Marsha Edwards (Dean of HR), Bill Briare (Exempt Pres), Janet Paulson (Public Information Officer), and Debbie Jenkins.

**EXPANDED PRESIDENTS' COUNCIL MEMBERS:** PC Members plus Deans, Interim Deans, Eric Lewis, and Karen Martini.

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**Budget Advisory Group Members:** Executive Team, Deans, Associate Deans, Association Presidents, Eric Lewis, Bill Waters, Lynda Graf, Chris Robuck, Kim Carey, and Jennifer Rueda.

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